

GREEN CITY R-1 SCHOOLS
MINUTES OF BOARD OF EDUCATION
OPEN SESSION
June 20, 2024

Kind of Meeting: Regular
Place of Meeting: High School Business Room
Date: June 20, 2024
Time: 5:30 p.m.

Members present: Kellen Hatcher, President; Jason Salas, Vice-President; Janelle Hepler, Treasurer; Ryan Barnes, Secretary; Brody Fude, Member; JT Thomas, Member; Tennille Banner, Superintendent; Dallas Halley, High School Principal; Alice Heidenwith, Elementary Principal; and Lindsay Moore, Bookkeeper/Secretary

Absent: Thomas Christen, Member

Guests: Pam Carte

Call to Order

President Kellen Hatcher called the Board meeting to order at 5:30 p.m. JT Thomas motioned to approve the agenda as amended to add item n. Prepayment of July Bills. The motion was second by Jason Salas. The motion carried with a vote of 5-0.

Approve Board Minutes

The following meeting minutes were reviewed:

Regular Meeting, Open Session – May 13, 2024

Regular Meeting, Executive Session – May 13, 2024

Jason Salas moved, second by Brody Fude, to approve the meeting minutes as stated. Motion carried 5-0.

Consent Agenda

Janelle Hepler entered the meeting at 5:34 p.m.

Brody Fude moved, second by Ryan Barnes, to approve expenditures totaling \$40,295.72 and the Treasurer's Report. The motion carried with a vote of 5-0-1 with JT Thomas abstaining.

Citizens and Staff Communications

Pam Carte was present at the meeting.

District Evaluations

Alice Heidenwith and Dallas Halley reviewed the Discipline Evaluation.

Dallas Halley reviewed the A+ Evaluation.

Tennille Banner reviewed the Health Services Evaluation.

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Tennille Banner reviewed the Guidance and Counseling Evaluation.

Janelle Hepler moved, second by JT Thomas, to approve the Discipline, A+, Health Services, and Guidance and Counseling Evaluations. Motion carried with a vote of 6-0.

Administrator's Report

Elementary Principal's Report

Alice Heidenwith presented Elementary overall attendance of 96.07% and enrollment of 131 students in May. Office referrals were discussed. STAR Data and Math Facts were discussed.

The Elementary Master Schedule has been updated to include two Preschool classes and a Response to Intervention time. The calendar is being updated with important dates for the 2024-2025 school year. Mrs. Heidenwith is reviewing and updating Staff and Student Handbooks. Open House for the new school year will be August 15, 2024.

High School Principal's Report

Dallas Halley presented overall attendance of 95% and enrollment of 134 students in May. Behavior reports were discussed. Grade reports and Star Data were discussed.

Mr. Halley presented an update on High School events and activities. He is considering making changes to the Tardy Policy and adding a policy regarding student use of energy drinks. More to come on those topics in future months. Mr. Halley has been working to rearrange classes and add new courses to the schedule. Staff are being trained on the new grade book and student information system. New teacher orientation and staff professional development days are scheduled in August. Open House will be Thursday August 15th with Sixth Grade Orientation, Freshman A+ and Dual Credit meetings.

Superintendent Report

Tennille Banner gave an update on the District.

- Mrs. Banner reviewed current staff positions for the upcoming school year.
- Online trainings for the new student information system have been completed by secretaries and administrators. There will be an all staff in person training on August 6th for the new system.
- PSRS will be presenting to all staff on August 19th.
- The district will be looking to replace the cub cadet that drags the field.
- The new bus is scheduled to deliver on Monday, June 24th. The price of the bus did not change from the quote approved previously.
- The door handle on the front door by the District Office was damaged overnight and the Weight Room door is not working properly. The repair man is scheduled to come mid next week to make repairs.

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- The Green Castle Lions Club has requested use of the Softball and Baseball fields for a Slow Pitch Tournament in August.
- The Board of Education will provide lunch for all staff on August 6th.
- The Sullivan County Education Foundation will be hosting Tee Up for Education Golf Tournament on July 27th as a fundraiser for the foundation. Teams of four are encouraged to sign up to support local teachers.

Old Business

None.

New Business

Approve FY25 Budget

Tennille Banner presented the budget for FY25 to the Board.

JT Thomas moved, second by Brody Fude, to approve the 2024-2025 Budget. Motion carried 6-0.

Approve Salary Schedule and Hourly Rate Increase

Janelle Hepler moved, second by Brody Fude, to approve the amended 2024-2025 Certified Salary Schedule as discussed to utilize the Baseline Salary Grant, the Non-Certified Salary Schedule as presented; the Transportation Salary Schedule as presented; the Extra Duty Salary Schedule as presented; and a 3.85% salary increase for the Superintendent, High School Principal, and Elementary Principal. Motion carried 6-0.

Approve Payment of the 13th Check for Certificated Staff

Ryan Barnes moved, second by Janelle Hepler, to approve payment of a 13th check to certificated staff positions at a rate of \$2,000 or equivalent based on contracted days. Motion carried 6-0.

Approve Substitute Pay

Brody Fude moved, second by Jason Salas, to approve the following:

- Approve substitute teacher pay at \$110 per day; \$120 after 10th consecutive day
- Approve substitute teacher pay with teaching certificate at \$120 per day; \$130 after 10th consecutive day
- Approve additional pay for paraprofessionals who substitute for a classroom teacher at \$5 per class period covered
- Approve paraprofessional and secretary/bookkeeper substitute pay at \$90 per day
- Approve food service substitute pay at \$11.00 per hour
- Approve substitute bus driver pay at \$43 per trip

Motion carried 6-0.

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Approve Mileage Reimbursement Rates

Janelle Hepler moved, second by Ryan Barnes, to approve mileage reimbursement rate at \$0.52 per mile. Motion carried 6-0.

Approve Meal Reimbursement Rates

Ryan Barnes moved, second by JT Thomas, to approve meal reimbursement rates as follows: Breakfast \$12, Lunch \$18, and Supper \$20. Motion carried 6-0.

Approve Concession Stand/Gate Worker Pay

JT Thomas moved, second by Janelle Hepler, to approve Concession Stand and Gate Worker Pay at \$30 per shift. Motion carried 6-0.

Approve Bus Driver Extra Trip Pay

Jason Salas moved, second by Brody to approve the extra trip bus driver schedule as presented with an hourly rate of \$15.25. Motion carried 6-0.

Approve Transfer of Capital Funds

Ryan Barnes moved, second by Janelle Hepler, to approve moving \$162,326 from Fund 1 to Fund 4 for roofing and facility updates by June 2026. Motion carried 6-0.

Pro-Tech Copier Agreement

Tennille Banner presented the Pro-Tech Service Agreement for the 2024-2025 school year. JT Thomas moved, second by Janelle Hepler, to approve the 2024-2025 Pro-Tech Service Agreement. Motion carried 6-0.

Approve July 5 as Paid Day off for 12 Month Employees

JT Thomas moved, second by Janelle Hepler, to approve July 5, 2024 as a paid day off for all 12 month employees of the district. Motion carried 6-0.

Clyde & Opal Martin Scholarship CD Interest Payments

Janelle Hepler moved, second by Ryan Barnes, to approve changing the interest payments on the Clyde and Opal Martin Scholarship CD 20896 at farmbank from depositing monthly into the school checking account to compounding monthly back into the CD. Motion carried 6-0.

High School Roofing Bid

Tennille Banner reviewed the bids from Troyer Roofing for the High School Roof. Jason Salas moved, second by Brody Fude, to approve the bid for 60 mil Flexion Single Ply Membrane Overlay System on approximately 8,364 square feet in the amount of \$52,438 and the bid for metal installation on the gym roof on approximately 7,290 square feet in the amount of \$34,876. Motion carried 6-0.

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Prepayment of July Bills

JT Thomas moved, second by Brody Fude, to approve prepayment of July bills received before June 30 at the discretion of the Superintendent. Motion carried 6-0.

Brody Fude moved, second by Janelle Hepler, to enter Executive session to discuss RSMo 610.021.13 Personnel, RSMo 610.021.03 Hiring Personnel and RSMo 610.021.14 Students at 7:00 p.m. with a roll call vote of Barnes-yea, Christen-absent, Fude-yea, Hatcher-yea, Hepler-yea, Salas-yea, Thomas-yea.

The Board reconvened Open Session at 7:50 p.m.

The next regular meeting will be Wednesday, July 17, 2024 at 5:30 p.m.

Ryan Barnes motioned to adjourn at 7:52 p.m. Motion was second by Brody Fude. The motion carried with a vote of 6-0.

President, Board of Education

Secretary, Board of Education